

Document name	Price List of services performed by Executive Agency "Bulgarian Accreditation Service"	Version: <i>Revision</i>	7 2
Document code	BAS QR 8	Date:	01.04.2017
Approved by	Executive Director of EA "BAS" Eng. Irena Borislavova		

PRICE LIST OF SERVICES

Performed by Executive Agency
"Bulgarian Accreditation Service"

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List of amendments

№	Date	Introduced amendment on page №	Proposed by		In force from	Signature Quality Manager
			Name	Signature		
1.	14.02.2011	Technical editing on pages 4, 7	Eng. Dushkova	/s/	15.02.2011	/s/
2.	11.04.2011	New § 7	Minutes of Accreditation Council 11.04.2011		11.04.2011	/s/
3.	28.02.2012	New section III	Minutes of Accreditation Council 28.02.2012		01.03.2012	/s/
4.	26.11.2012	Clarification in item 4.1 on page 5	Minutes of Accreditation Council 26.11.2012		01.01.2013	/s/
5.	26.11.2012	New § 8			01.01.2013	/s/

List of amendments

№	Date	Version Revision	Reason for amendment	In force from:
1.	14.11.2013 (voted on a session of AC on 14.11.2013)	Version 7	Preventive action /2013	10.02.2014
2.	12.12.2016 (voted on a session of AC on 12.12.2016)	Version 7 Revision 1	Update on a proposal from the CAB	01.01.2017
2.	16.03.2017 (voted on a session of AC on 16.03.2017)	Version 7 Revision 2	Update concerning new activity of EA BAS	01.04.2017

SECTION I. GENERAL PROVISIONS

Article 1. (1) Section II of the Price List describes the prices for the services on accreditation of Conformity Assessment Bodies (testing and/or calibration laboratories, Products Certification Bodies, Management Systems Certification Bodies, Persons Certification Bodies, Inspection Bodies and Environmental Verifiers), collected by EA "BAS".

The prices are determined depending on:

- Scope of accreditation;
- Number of sites for evaluation.

All expenditures regarding the business trips of the assessment teams (travel, daily and accommodation expenditures) are undertaken by the Conformity Assessment Body.

(2) Section III of the Price List describes the prices for verification of conformity with the principles of Good Laboratory Practice (GLP) by means of inspection and examination audit. The prices indicated in this section are final in BGN.

SECTION II. ACCREDITATION

Article 2. (1) Prices of the services on granting accreditation to Laboratories, Inspection Bodies, Products Certification Bodies, Management Systems Certification Bodies, Persons Certification Bodies and Environmental Verifiers:

Type of activity		Number of indexes up to:		
		5	20	Over 20
1. Examination of application	In initial accreditation	200	200	200
	In re-accreditation and/or extension of scope	100	100	100
2. Preliminary investigation	In initial accreditation	400	600	900
	In re-accreditation/and in extension of scope under item 7 a) of BAS QR 2	400	600	900
	In extension of scope under item 7 a)*, item 7 b) and/or item 7 c) of BAS QR 2	200	300	450
*The assessment for extension of the scope of accreditation within already accredited scope and out of the scope of accreditation up to 30 % of the accredited scope is planned to be implemented during planned surveillance.				
3. On-site assessment	In initial accreditation	1400	2100	3200
	In re-accreditation	1000	1500	2200
	In extension of scope under item 7b) / item 7 c) of BAS QR 2	700	1400	2100
4. Decision for granting initial accreditation/re-accreditation/extension of scope of accreditation		500	750	1000

4.1. Decision on refusal, reduction of scope or withdrawal of accreditation/after held Accreditation Commission	250	250	250
5. Maintenance of accreditation	1500	2200	3400
6. Re-issue of certificate	100	150	200
7. Issue of certificate in English	150	250	300
8. Preliminary on-site assessment	400	600	900
9. Follow-up on-site assessment	800	1200	1800
10. Provision of documents during on-site assessment	300	300	300
11. Extraordinary on-site assessment	800	1200	1800
12. Extraordinary assessment on documents plus proven additional expenses	200	200	200
13. Issue of duplicate of certificate	150	250	300
14. On-site assessment of Proficiency Testing provider's subcontractor *	800	800	800

For everyone subcontractor, whose activity requires on-site assessment, other than the venue of the provider's assessment, shall be paid an additional price specified in line 14 of the table.

(2) Prices of the services on notification of Environmental Verifiers (EV):

1. Preliminary examination of the documents provided by the EV- 150 BGN
2. Decision on notification of EV – 150 BGN
3. Assessment for observation of the EV activity – 600 BGN

SECTION III. PRICE LIST OF SERVICES ON VERIFICATION OF CONFORMITY WITH THE PRINCIPLES OF GLP

Article 3. The total price is defined by the price for a man-day multiplied by the number of man-days for implementation of inspection/examination, including travel time. To the total price are added expenditures for work of inspectors for preparation for inspection/examination audit and follow-up activities on the base of 450 BGN per man-day, but not more than 2 man-days.

Article 4 (1)

Type of activity	Price				
1. Application for verification of conformity with GLP (inspection/examination audit)	1200 BGN				
2. Preliminary on-site inspection, examination audit and extension of field of activity	450 BGN / man-day				
3. On-site inspection/examination audit	450 BGN / man-day (including transportation expenses; daily and accommodation expenses are included in the price)				
	<table border="1"> <tr> <td>Number</td> <td>Up to 3</td> <td>Up to 10</td> <td>Over 10</td> </tr> </table>	Number	Up to 3	Up to 10	Over 10
Number	Up to 3	Up to 10	Over 10		

4. Annual fee for maintenance of verified conformity with GLP	of labs			
	Price	400 plus 450 BGN /man-day	600 plus 450 BGN /man-day	800 plus 450 BGN /man-day
5. Issue of certificate of conformity with GLP	200 BGN			
In English	200 BGN			
Re-issue	200 BGN			
Duplicate	100 BGN			

(2) For inspection/examination audit, requested by authority body, the service is paid by the organization subject to verification of conformity with the principles of GLP;

(3) For inspection/examination audit, requested by the applicant for examination, the service is paid by the applicant for examination.

SECTION IV. STAGES OF PAYMENT

Article 5. Stages of payment

(1) The prices indicated in Article 2 and Article 3 shall be paid in accordance with the stages of the procedure for accreditation and procedure for verification of conformity with GLP, prior to provision of the particular service;

(2) The price for maintenance of accreditation under Article 2 (1), item 5 shall be paid annually – for the first year at receipt of the Accreditation Certificate, and for every following year - in term not longer than one month from the beginning of the relevant one-year period, estimated according to the date of issue of the Accreditation Certificate.

(3) The price of the service under Article 4 (1), item 4 is paid prior to performance of inspection/examination audit;

(4) In the event of refusal of implementation of on-site assessment/audit/examination audit after the team has been agreed, the applicant shall pay 50 % of all expenditures planned in terms of the on-site assessment/inspection/ audit.

SECTION V. ADDITIONAL PROVISIONS

§ 1. The criteria for determination of the extent of prices are based on the number of indexes, determined as follows:

1. For **Testing Laboratories** – the number of indexes is equal to the number of characteristics according to number of testing methods.

Note: When one testing method is present, in which are obtained results for more than one characteristic (for instance chromatograph method), one index is indicated.

2. For **Calibration Laboratories** - the number of indexes is equal to the number of devices multiplied to the number of quantities multiplied to number of calibration methods.

Note: Valid is the note for testing laboratories.

3. For **Inspection Bodies** – the number of indexes is equal to the number of inspected parameters inspection procedures *for the relevant parameter*.
- 3.1 The inspection procedures shall be developed for each parameter according to particular inspection method (standard or developed by the Inspection Body). It is not permitted several inspection methods to be indicated in one procedure.

3.2. For **Inspection Bodies**, performing analytical tests, carried out according to the requirements of BDS EN ISO/ IEC 17025, the rules for determining the number of indexes in the testing laboratories shall be applied.

Exception:

- 3.3 For **Bodies for Non-Destructive Testing** – the number of indexes is equal to the number of inspection methods (standard or developed by the Inspection Body).
4. For **Products Certification Bodies** – the number of indexes is equal to the number of certification schemes according to the number of standards/documents, regulating the requirements to the certified product.

Exception:

4.1. For **Organic Products Certification Bodies** - the number of indexes is equal to the number of product categories multiplied to the number of certification schemes.

5. For **Persons Certification Bodies** – the number of indexes is equal to the number of certified competences.

Note: Certification of persons for a non-destructive method is considered to be one competence irrespective of the number of levels certified for this method.

6. For **Management Systems Certification Bodies** – the number of indexes is equal to the number of standards for certification of systems according to the number of economical codes.
7. For **Environmental Verifiers** – the number of indexes is equal to the number of economical codes.
8. For **Verification Bodies** - the number of indexes is equal to the number of the groups of activities according to Annex I to Regulation (EU) No 600/2014.
9. For **Proficiency Testing providers**– - the number of indexes is equal to the number of the subjects of Proficiency Testing (product, material, measuring instrument) multiplied to the number of test activities (characteristics) or calibration activities (dimensions)

§ 2. On-site assessment, as activity prescribed in Article 2.(1), item 3, shall mean:

1. Initial assessment;

2. Assessment for extension of scope;
3. Re-assessment/re-accreditation;

§ 3. Laboratories, Inspection Bodies, Certification Bodies and Environmental Verifiers, which have more than one office, shall pay for each office a separate price under Article 2, Par. 1, items 3 and 5.

Laboratories in which scope of accreditation unless the main office, are included mobile laboratories, should pay for each of them a separate price, pursuant to Art. 2 (1), Item 3 and 5. The Exception is when the mobile laboratory is onto the location of the main office during the assessment by EA BAS. In this case, to the number of indicators on the main office should be added the indicators of the mobile laboratory where they are different.

§ 4. In the event of a signal by a natural or a legal entity, the person which submits the signal shall pay a deposit amounting to 500 BGN for implementation of extraordinary *onsite* assessment. After implementation of the extraordinary assessment, on the occasion of ascertained reasonableness of the signal, the deposit shall be refunded to the person who has submitted the signal.

§ 5. In the event of ascertained non-fulfillment of financial debts related to preceding accreditation procedures, EA "BAS" will not open a new procedure until their settlement.

§ 6. In the event that an accredited entity does not pay the due annual fees, determined in Article 2. (1), item 5 of the present Price List for maintenance of granted accreditation, EA "BAS" shall proceed to suspension of accreditation, according to Art. 34 of the Law on National Accreditation of Conformity Assessment Bodies.

§ 7. In the events of suspension or temporary reduction of accreditation scope for a term of up to 6 months, the accredited entities pay the full extent of the annual price due for maintenance of granted accreditation, defined in Art. 2, par. 1, item 5 of the present Price List.

§ 8. In the event of discontinued on-site assessment, fees paid pursuant to the present Price List will not be refunded to the CAB

SECTION V. CONCLUDING PROVISIONS

§ 1. The Price List is adopted on the grounds of Article 26 of the Law on National Accreditation of Conformity Assessment Bodies.

§ 2. The Price List of the services performed by Executive Agency "Bulgarian Accreditation Service" to the Minister of Economy, is adopted by the Executive Director of Executive Agency "Bulgarian Accreditation Service" after conformance to the Accreditation Council, and enters into force on the date of adoption.

§ 3. Services provided by EA "BAS", which are not paid until the entry into force of the present Price List, shall be paid according to prices indicated in the Price List of the accreditation services performed by EA "BAS" valid to the date of their provision.